

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, AUGUST 15, 2017
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:33 p.m. with Selectmen Jonathan Tarrant, Paul Parsons and Jeffrey Zullo present. Diane Knox was away.

Approval of Minutes: Motion: J. Tarrant move to adopt the regular 7/18/17 meeting minutes with the following change: add the word "drainage" between substantial and remediation on Item b of New Business. L. Paul seconded the motion. L. Paul and J. Tarrant voted aye, and the motion carried. J. Zullo and P. Parsons abstained because of absence at the meeting.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul said that the Board of Finance turned down the Board of Education temporarily on its request for additional buildings and grounds maintenance funds. Raz Alexe had put together a report showing that the money requested was double dipping, as some of the items were already previously funded. All three Board of Ed presenters had a different figure that was needed. The Board of Finance asked the Board of Ed to work with Raz and come up with a more defined request.

Mr. Paul then updated the Board on the Morris/LVA ambulance situation. He, Paul Parsons, and John Campbell will meet with the OEMS in Hartford later this month to discuss this. P. Parsons said we are in limbo now, as there should have been an application made by LVA to allow them to provide temporary service for Morris as PSAR on 9/1/17. This has not happened, there is no written agreement, so we don't know what will happen on Sept. 1st on the State's part without an application. Mr. Paul noted the Board of Selectmen should be approving changes to the agreement between Litchfield and Morris, but they have no jurisdiction over the PSA, a State responsibility. J. Zullo said that this obligates the Town of Litchfield to some financial cost without Boards of Selectmen or Finance approval. Mr. Paul said he has emphasized that any future agreements must come first to the Board of Selectmen. P. Parsons said we have asked for a signed agreement with the Town of Morris that outlines the type of reimbursement the Town of Morris will provide for this support. J. Zullo said it must be fair, covering capital, operating, liability, etc.

J. Zullo mentioned getting the School Building Committee together to hold a meeting to disband it. There needs to be a close-out of the project so the funding can be received from the State. Mr. Paul thought we have completed this process and the bond has been paid off. J. Zullo will ask Stacey Kavle, Vice Chairman, to call a meeting to disband.

Resignations

a) Thomas A. Roman from Economic Development Commission alternate board, effective 7/19/17: received and noted

Declining Reappointment: Meredith Shafer from Litchfield Prevention Council: received and noted

Interviews, Appointments & Reappointments

a) Appoint Thomas A. Roman to Economic Development Commission, regular member, term 6/2020: Motion: J. Zullo moved this appointment as listed and J. Tarrant seconded. All voted aye and the motion carried.

b) Reappoint Diane Knox to Cable Television Advisory Council, term 6/2019

c) Reappoint Stephen Simonin to Cable Television Advisory Council, term 6/2019

Motion: J. Zullo moved and J. Tarrant seconded a motion to reappoint both Diane Knox and Stephen Simonin as above. All voted aye and the motion carried.

d) Reappoint John Worthington to Building Official, term 6/2020: Motion: J. Zullo moved and J. Tarrant seconded a motion to reappoint John Worthington as above. All voted aye and the motion carried.

e) Reappoint Steve Ardussi to Veterans' Advisory Committee, term 8/2020: Motion: J. Zullo moved and J. Torrant seconded a motion to reappoint Steve Ardussi as above. All voted aye and the motion carried.

f) Appoint Public Information Coordinator for Local Emergency Preparedness Committee, term 4/2018: Mr. Paul explained that this position was held by the former Administrative Assistant, and he would like to have a conversation with Liz Callahan to see if this will be possible for her. Motion: J. Zullo moved to table this item, and J. Torrant seconded. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 7/18/17 Sandy Beach Commission minutes; 6/8/17 special and regular Board of Fire & EMS Commission minutes; 6/14/17, 5/31/17, and 6/28/17 EDC minutes; 6/27/17 Conservation Commission minutes; 8/9/17 Inland Wetlands Commission minutes

Green Team Update: J. Zullo said there has not been a meeting since the last update.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Bantam Lake Authority: 1 member 12/2019
Beautification Commission: 1 regular member 2/2020; 2 alternates 2/2019
Board of Ethics: 2 alternate members 6/2019, 6/2020
Cable TV Advisory Council: 1 member 6/2017
Capital Improvements Committee: 1 citizen at large
Conservation Commission: 1 regular members 12/2016; 2 alternate members 12/2018
Economic Development Commission: 2 alternate members 6/2018, 6/2020
Inland Wetlands: 1 regular member 2017; 2 alternate members 6/2017
Litchfield Prevention Council: 1 regular member 6/2020; 2 alternate members 6/2019, 6/2020
Milton Historic District Commission: 2 alternate members 1/2018, 1/2018
Northwest CT Convention & Visitors Bureau: 1 member 9/2018
Northwest CT Transit District: 1 member 5/2018
Park & Recreation: 2 alternate members: 6/2017, 6/2018
Pension Commission: 1 alternate member 3/2019
Recycling Committee: 1 regular member 2/2018: two alternates 2/2017, 2/2018
Social Services Board: 1 member 2/2017
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2018; 2 alternate members 8/2018
Water Pollution Control Authority: 1 alternate member 1/2021
Zoning Board of Appeals: 1 regular member 3/2021; 2 alternate members 3/2020

Tax Refunds: Motion: P. Parsons moved to approve 4 tax refunds, for a total of \$424.98. J. Zullo seconded, all voted aye and the motion carried.

Old Business: None

New Business

a) Park and Recreation Gift to Litchfield Community Greenway: Brent Hawkins, Park and Rec Coordinator, was present to explain that Park & Rec took 15% of the profits from the Third Annual Thrill in the Hills Duathlon and gave the rest to the Friends of the Litchfield Community Greenway. Attorney Mike Rybak said that since it was advertised on the flyer this way, it will be allowed this time, but this practice of being a fundraiser for other entities cannot continue. The Town is, however, allowed to donate to a public charitable organization that serves a public purpose with Board of Finance approval as they do every year. Motion: J. Zullo moved that the Board of Selectmen approve a \$1,500 donation from the Park and Rec operating budget to the Friends of the Litchfield Community Greenway. J. Torrant seconded. Mr. Paul confirmed with Mr. Hawkins that this would not happen again. All voted aye and the motion carried. Mr. Hawkins will attend the September 11 Board of Finance meeting.

b) Bantam Annex ESA Phase II Update: Raz Alexe reported there are two components; the soil borings and the hazardous building materials inspection. In the soil they found total petroleum hydrocarbons minimally exceeded the limit where the 3,000-gallon underground storage tank had been pulled. He is awaiting the completed report in about three weeks. They are about 75% done with the hazardous building materials (HBMI) survey. Asbestos should

be surveyed by August 14th. They will also investigate the tunnels under the school and complete the total report in three weeks. J. Zullo said that Mr. Berto of Housing Enterprises said his engineering group will have layouts within three weeks and final configuration to present in 5-6 weeks. M. Rybak suggested including any remediation in the grant money.

c) **Replacement of Bridge Superstructure on Brush Hill Road over West Branch Butternut Brook:** R. Alexe reported his crew discovered rust during routine mowing. Cardinal Engineering found significant corrosion, and the deck is shot. This bridge was not on the list, as the DOT has not done an inspection on this bridge since 1991. It does not inspect bridges with less than a 20-ft. span. However, this is a 22-ft. span, but the DOT cut the funds and now the bridge needs immediate attention. We cannot wait three years for the State application process to occur to recoup 80%. R. Alexe recommends limiting the vehicles that can pass over this bridge immediately. The total cost estimate is \$384,500, although Mr. Alexe thinks it can be done for less. The money would come from culvert funds in Capital. Mr. Paul suggested meeting with the Commissioner of DOT to discuss this and drafting a letter to him explaining we will do the work but we expect a reimbursement for a load we would have normally received 80% back on. The condition of the State budget does not excuse missing a bridge inspection for so many years. **Motion:** J. Zullo moved to approve \$27,000 for an engineering design for the Brush Hill Road Bridge, coming from the approved and bonded Capital Culverts budget. J. Torrant seconded, all voted aye and the motion carried.

d) **Award Bid for Route 202/West Street Sidewalk Replacement:** Mr. Alexe said he and the Borough Warden initiated a common bid which saved money. **Motion:** J. Zullo moved to award the bid to low bidder Martin Laviero Contractor in the amount of \$126,850. J. Torrant seconded, all voted aye and the motion carried.

e) **Award Bid for Utility Bodies for Two Pickup Trucks:** Mr. Alexe said there is only one distributor for this type of material in Connecticut. They chose a company from Massachusetts, A.C.T. Vehicle Equipment. **Motion:** J. Zullo moved to award the bid to A.C.T. Vehicle Equipment for two F-250 trucks in the amount of \$16,663.00 to come from Truck capital funds. J. Torrant seconded, all voted aye and the motion carried.

f) **Award Bid for Large Trucks Snow Plows:** Raz Alexe said they would like to equip the six and ten-wheeler trucks that were purchased. **Motion:** J. Zullo moved to award the bid for two snowplows for two large trucks to Zwack Inc. in the amount of \$31,190.00 inclusive of the AD and HD plows for both trucks. J. Torrant seconded. P. Parsons asked why it is funded in two separate capital years. Mr. Alexe said it was because the trucks were purchased in different budget years.

g) **Award Bid for Pickup Trucks Snow Plows:** Mr. Alexe explained he is asking for plows for the two F-250 pickup trucks. He was happy that the local bidder came in with the lowest bid. **Motion:** J. Zullo moved to award the two pickup truck plows to Goff Equipment Service, Inc. in the amount of \$11,098.00. J. Torrant seconded, all voted aye and the motion carried.

Correspondence: None

Adjournment: **Motion:** J. Torrant moved to adjourn at 6:33 p.m. and J. Zullo seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman